

RESUMES PERFECTED!
 Styles Preferred by Hiring Managers.
 Clean, Professional Appearance, in Word or PDF.

**Resume
 WORKS** *pro*™

**OUTPERFORMS ALL RESUME
 SOFTWARE AT THIS PRICE**

Fast, Easy & Complete

- ▶ **Easy, Step-by-Step Wizards**
- ▶ **1,000 Sample Resumes & Letters**
- ▶ Resumes for **13,000+** Careers
- ▶ **150,000** Recommended Phrases
- ▶ Search **20 Million** Companies
- ▶ **Job Search** Contact Manager
- ▶ Interview & **Salary Negotiation**
- ▶ **Publish** a Resume Web Page or PDF
- ▶ **Burn CD/DVD** Resume Portfolio



Create **PROFESSIONAL** Resumes! Land a **BETTER JOB!**

**Resume
 WORKS** *pro*™

Professional Resumes & Letters

*Highland Corporation, Dallas, TX
 Senior Sales Manager*

Directed sales force of over 200 account managers, regional managers, and sales representatives. Developed strategic partnerships to increase sales and market share. Established and managed performance to meet sales goal of \$12 million. Assigned, trained and managed cross-functional teams to secure and deliver business opportunities. He generated strategic partnerships with computer manufacturers to create long-term relationships. Designed strategy to encourage customer adoption of product updates, increasing repeat business. Initiated promotional events and training classes, resulting in increased sales, based on new product offerings.

*Boyer and Baker, Dallas, TX
 National Account Manager*

Managed marketing team of 12 account managers to conduct national marketing campaigns for major account software, generating \$32 million in annual sales. Developed strategic alliances to increase market penetration and expand customer base. Managed national account relationships to ensure and expand customer satisfaction resulting in the highest repeat business in the industry. Managed national account relationships to ensure and expand customer satisfaction resulting in the highest repeat business in the industry.

PDF & Web Resumes

Drew Sterling

Highland Corporation, Dallas, TX
 Senior Sales Manager

Directed sales force of over 200 account managers, regional managers, and sales representatives. Developed strategic partnerships to increase sales and market share. Established and managed performance to meet sales goal of \$12 million. Assigned, trained and managed cross-functional teams to secure and deliver business opportunities. He generated strategic partnerships with computer manufacturers to create long-term relationships. Designed strategy to encourage customer adoption of product updates, increasing repeat business. Initiated promotional events and training classes, resulting in increased sales, based on new product offerings.



**Individual
 SOFTWARE**

Why Resume Works Pro is the Best Value!

- 1 Write a Better Resume**
 Present your skills, abilities, and experience to potential employers in the best light.
- 2 Land a Better Job**
 With the perfect resume, you'll be one step closer to landing the job of your dreams.
- 3 Make a Professional Presentation**
 Choose from resume styles designed by career experts that reflect the latest designs.
- 4 Earn a Higher Salary**
 Get a negotiating advantage with salary ranges for your career and pay raise advice!
- 5 Prepare for Interviews**
 Make a better first impression by preparing for phone and in-person job interviews.
- 6 Impress Hiring Employers**
 Send resumes to hiring managers that keep their professional format - perfect every time!
- 7 Organize Your Job Search**
 Organize hiring companies in one place and create targeting mailings using mail-merge.
- 8 Advance Your Career**
 Includes all the career advice you'll need to identify your career path and stay on track.
- 9 Launch a New Career**
 Use your transferable skills to redefine yourself and launch into a new career quickly.
- 10 Real Examples**
 Includes 1,000 powerful samples written by professional writers to help real job seekers achieve success.



Create Professional Resumes

Personalized Resumes From Entry-level to Executive

Salary Ranges & Negotiation Tips

The Easiest & Fastest Way to Get a Professional Resume!

All the tools you need to land the job you want!

Easy Step-by-Step Guides for Resumes & Letters

Step-by-step guides easily collect your experience, education, and skills and transform them into a professional resume that's designed for success. Get the styles preferred by hiring managers covering 13,000 careers. Avoid writer's block with 150,000 pre-written phrases and keywords composed by certified writers and organized by career.

Contact Manager Keeps Your Job Search Organized

Organize companies and create targeted mail-merge letters and e-mail messages. Store essential interview information and keep your job search on track.



Step-by-step interviews make it fast & easy.

6 Insider Guides Guarantee Your Success



1,000 Sample Resumes & Cover Letters

Don't settle for generic samples found in other software! Get the highest-quality, award-winning resume samples from professionally-certified writers.

Search 20 Million Businesses by Industry

Access 20 million leading businesses instantly. Advanced search options locate contacts, phone numbers, addresses, and descriptions of each business.



150,000 recommended phrases. More tips & advice than any other software at this price.

Resumes Perfected! Clean, Professional Appearance

Publish your resume as a Word Document, PDF or Web page, which you can send directly to hiring managers that retain a clean, professional appearance.

Resumes in Styles Preferred by Hiring Managers

- Microsoft Word (DOC)
- Adobe Acrobat (PDF)
- Web Page (HTML)
- Rich-Text (RTF)
- ASCII Text (TXT)
- E-Mail Formats

The highest-quality, award-winning samples from a Professional Resume Writing Association

Ace the Interview. Succeed in Salary Negotiation

Use 500 interview questions to sharpen your skills and build your confidence. Get up-to-date salary data on 2,500 careers and learn key negotiation strategies.



Impressive resume styles designed to get results.

Get the Advantage on Your Competition

Insider Advice dramatically improves your results with resumes and cover letters, job searching, interviewing, and more.

Burn Your Resume, Letters & Portfolio to CD/DVD

Showcase your best work for employers on a CD/DVD. Demonstrate your performance with documents, designs, presentations, spreadsheets, and more!

Tailor Your Resume To Present You in the Best Possible Light!

Other brands use a one-size-fits-all template. **Resume Works Pro** automatically determines the best resume for you, given your career situation. Conceal inconsistencies in your work history, emphasize cross-over skills to change industries and focus the readers' attention on your best qualities.

- First-Time Job Seekers
- Business Professionals
- Seasoned Executives
- Recent Graduates
- Changing Careers
- Gaps in Work History
- Overqualified
- Returning to Work
- Limited Experience
- Military Transition
- Frequent Job Changes
- Relocation
- Consultant / Contractor
- Working from Home
- Part-Time Work



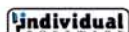
Resume WORKS *pro*

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System Requirements

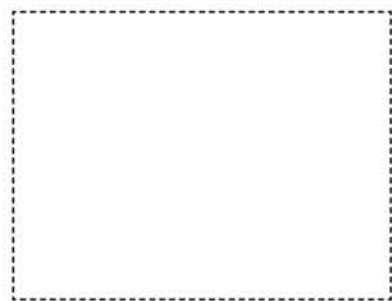
- Pentium® Class PC or Higher
- Microsoft® Windows 7, Vista, XP, or 2000
- Internet Explorer 6 or higher
- 105MB Hard Disk Space
- 64MB RAM
- 800 x 600, 16-Bit Color Display
- Sound Card and Speakers
- Mouse and Keyboard
- CD-ROM Drive
- Online Features Require Internet Access (56K Modem or Higher)
- DirectX 9.0c



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Tech Support: (925) 734-6767 or www.individualsoftware.com/support

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