



Microsoft®

# Windows Vista™

*The most realistic, interactive & complete training!*

A screenshot of the Windows Vista Control Panel, specifically the 'Personalization' section. The address bar shows 'Control Panel > Appearance and Personalization > Personalization'.

**Teach Yourself:**  
*Windows Vista*

- ✓ Ultimate
- ✓ Home Premium
- ✓ Home Basic
- ✓ Business

**Bonus Training:**

- ✓ Using Vista Digital Media
- ✓ PC Security Fundamentals
- ✓ Internet Explorer



# 7 PROGRAM TUTORIAL SET



**Just-In-Time Learning**  
for instant training on  
just the topics you need!







The most realistic, interactive,  
& complete training!



**Windows Vista** offers a new interface, enhanced security and privacy features, advanced searches, and much more. It is today's operating system that connects you to your applications, information, people, and your devices. Professor Teaches Windows Vista is the quickest and easiest way to build your skills and improve your productivity.

## Take Advantage of Windows Vista to Save Time on Everyday PC Tasks

Windows Vista offers a user experience that helps organize, view, and search for information in new ways. You can personalize Windows Vista for a variety of different uses. Work with the Security Center to protect your privacy and PC security.

**Learn fast & easy  
— over 80 lessons**



*Personalize your desktop to save time.*

## Windows Vista — over 80 lessons

- What is Windows Vista?
  - Exploring the Welcome Center
  - Working with Explorer Windows
  - Resizing and Moving Windows
  - How to Customize the Start Menu
  - Creating Shortcuts
  - Using the Taskbar
  - Working with the Sidebar and Gadgets
  - Introduction to Files and Folders
  - Moving, Copying, and Deleting Files
  - Introduction to the Control Panel
  - Personalizing the Desktop
  - Changing the Monitor Resolution
  - Personalizing Sound Effects
  - Fine-Tuning System Requirements
  - Modifying Folder Options
  - How to Customize the Startup Folder
  - Adding and Changing User Accounts
  - Managing Peripheral Hardware
  - Backing Up and Restoring Files
  - Troubleshooting Problems
  - Obtaining System Information
  - Getting Remote Assistance
  - Printing with Windows Vista
  - Installing Fonts
  - Burning Files to CD and DVD
  - Setting Up an Internet Connection
  - Introduction to Windows Mail
  - Working with Windows Contacts
  - Working with the Security Center
  - How to Transfer Computer Settings
  - Using Windows Meeting Space
- and much more*



*Learn to setup Sidebars & Gadgets.*

**Increase your  
productivity  
using any version  
of Microsoft's  
Windows Vista!**



## Realistic



Realistic simulations provide an accurate learning environment so your transition to Windows Vista is fast.

## Interactive



More than just videos, you'll interact to perform the correct action during each exercise for better learning & retention.

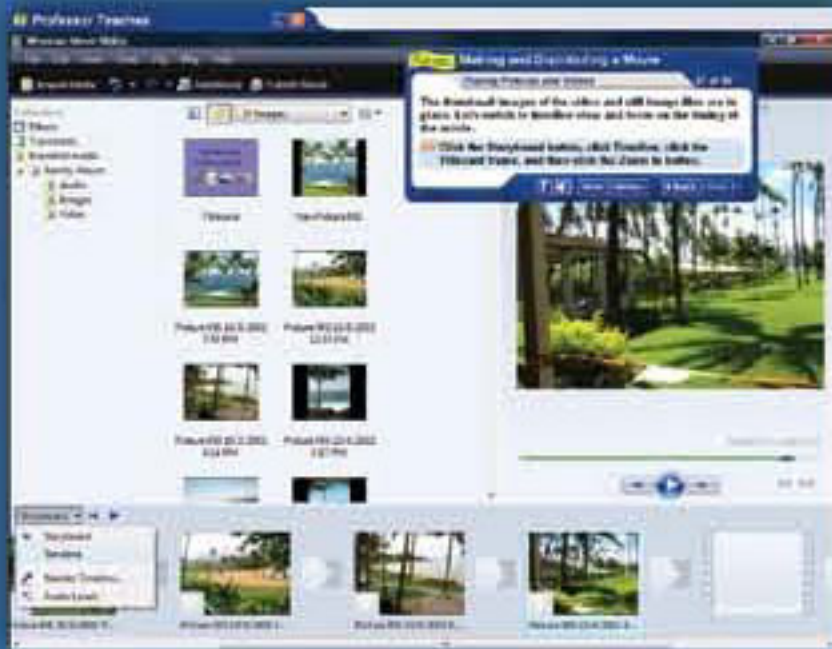
## Complete



Hundreds of learning topics for beginner through advanced subjects are included. No other training is more complete.

**Each course provides 5 to 10 hours of training!**

## Using Vista Digital Media — over 30 lessons



*Familiarizing yourself with Media Center, Movie Maker, capturing video & more!*

- Hardware for Digital Media
- Windows Vista Media Tools
- Third-Party Media Tools
- Windows Media Center
- Ideas for Projects
- Introduction to Digital Cameras
- Transferring Pictures to Your Computer
- Using a Scanner
- Developing Traditional Film to CD
- Editing Pictures
- Optimizing Picture Sizes
- Tips for Quality Recording
- Recording Sound Effects
- Recording Speech
- Converting Analog to Digital
- Working with Music
- Introduction to Camcorders
- Capturing Video
- Windows Movie Maker
- Adding Transitions
- Publishing Your Movie

**Unlock the power of Windows Vista digital media tools!**

OPEN

## PC Security Fundamentals — over 30 lessons

- About PC Security
- Introduction to Threats
- Securing Windows Vista
- Types of Attacks
- Identifying Threats
- Protecting Against a Virus
- Defeating Malware
- Introduction to Windows Vista Security
- Working with the Security Center
- Managing Firewall Settings
- Using Windows Defender
- Setting Internet Security Options
- Securing Your Browser
- Keeping Windows Patched and Updated
- Protecting Your Privacy
- Managing Cookies
- Using Parental Controls
- Dealing with Inappropriate Content
- About Online Fraud and Predators
- About E-Mail Threats
- Dealing with Spam
- Managing Unwanted E-Mail
- E-Mail and Instant Messaging Viruses
- and more



*Learn to manage threats such as viruses, malware, spam & more.*

## Get Quick Assistance with Professor Answers

Find answers to your questions faster and easier than Help. Search and Browse are just one click away to help you locate specific topic training you need, right when you need it.



**Sits on Your Desktop One Easy Click Away!**



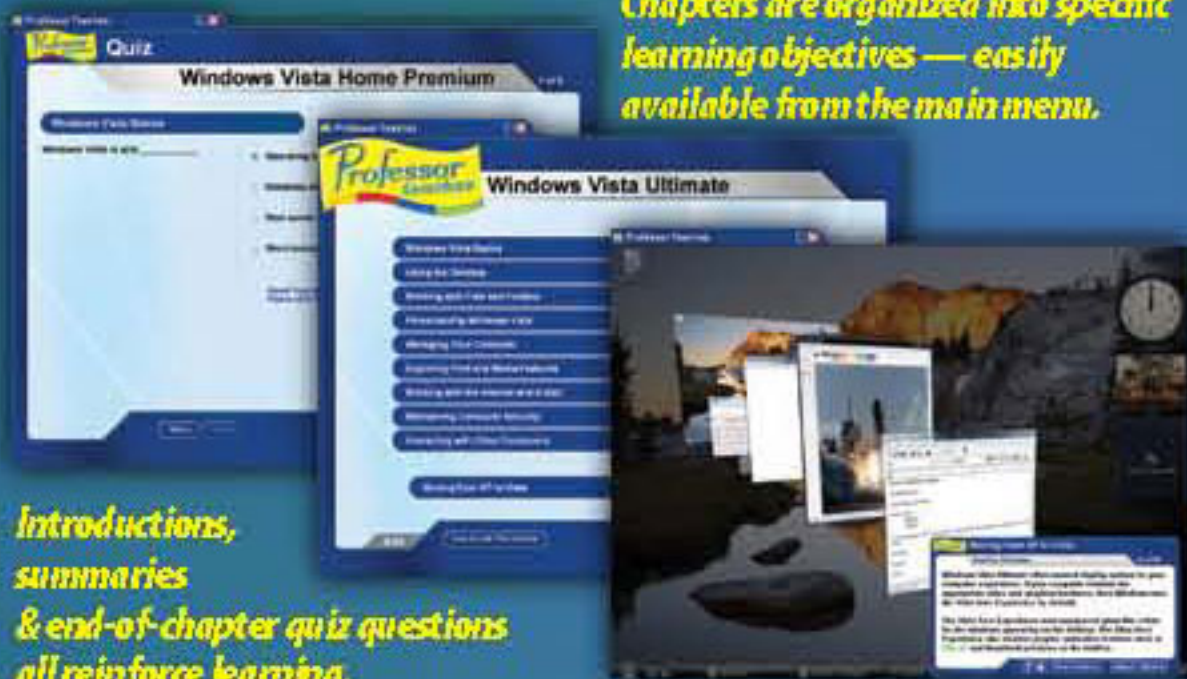




# Microsoft® Windows Vista™

**Professor Teaches®**, the leading brand of training, provides realistic, interactive, and complete training for **Windows Vista**. Build your skills with Professor Teaches tutorials and learn everything you'll need, from beginning to advanced topics. Each interactive tutorial is organized for fast and easy learning with practical exercises that build skills quickly and effectively.

*Chapters are organized into specific learning objectives — easily available from the main menu.*



*Introductions, summaries & end-of-chapter quiz questions all reinforce learning.*

## No Other Training is More Complete!

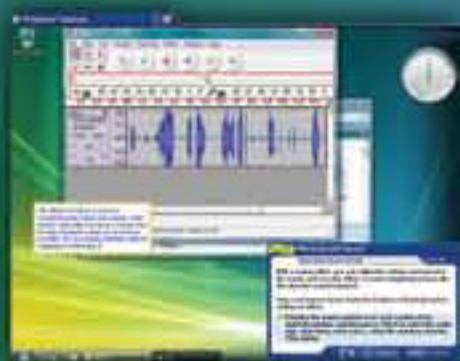
- ✓ Hundreds of Learning Topics
- ✓ 5 to 10 Hours of Training per Course
- ✓ Beginner to Advanced Topics
- ✓ Self-Paced Learning Objectives
- ✓ Introductions & Summaries
- ✓ Interactive Exercises
- ✓ Professional Voice Narration
- ✓ Realistic Simulation of Software
- ✓ End-of-Chapter Quiz Questions
- ✓ Checkmarks for Completed Topics
- ✓ Glossary, Index & Search
- ✓ Professor Answers for Instant Training

*Self-paced, interactive lessons allow you to practice in a realistic simulation of the software.*

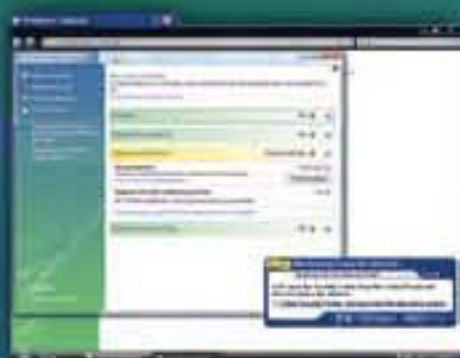
## #1 Best-Selling

For the past 8 years Professor Teaches brand outsold all competitors combined!

The NPD/Group/Retail Tracking Service™



*Improve your PC enjoyment using Vista's digital media features.*



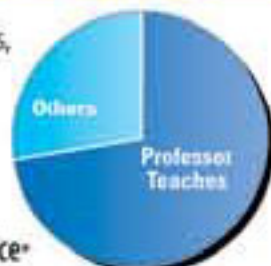
*Discover how to protect your PC with Vista's PC security features.*

## Start Learning Today!

Be the first to learn the new features of Windows Vista and stay current with the latest technology!

### #1 Best-Selling

For the past 8 years, Professor Teaches brand outsold all competitors combined! The NPD Group/Retail Tracking Service™



### #1 Award-Winning

Codie Award Finalist Twice



### #1 Recommended

"... This is my choice for best buy award" – **Microcomputer Journal**  
"... Professor can be used even if you don't yet own a copy of Office.  
... And it comes at a great price."  
– **The Herald News**



### #1 in Innovation

- 1<sup>st</sup> with Just-in-Time training
- 1<sup>st</sup> in Interactivity
- 1<sup>st</sup> in Accurate Simulations





## System Requirements

- Pentium® PC or Higher
- Microsoft® Windows® Vista, XP or 2000
- 16 MB RAM available
- 200 MB Hard Drive space available per application
- Double Speed CD-ROM Drive
- 1024 x 768, 16-Bit Color Display
- Sound Card
- Speakers or Headphones
- Mouse



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Toll-Free Tech Support: (800) 331-3313 or [www.individualsoftware.com/support](http://www.individualsoftware.com/support)

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\*The NPD Group/Retail Tracking Service—cumulative unit and dollar sales (2000-March 2008). Computer Training defined by Individual Software as the NPD Office/Windows Training Category.