



Windows® 8.1*



#1
Best-Selling
Computer
Training
Software

**Tutorial
Set**

Teach Yourself:

- ✓ Windows 8.1**
- ✓ Internet Explorer

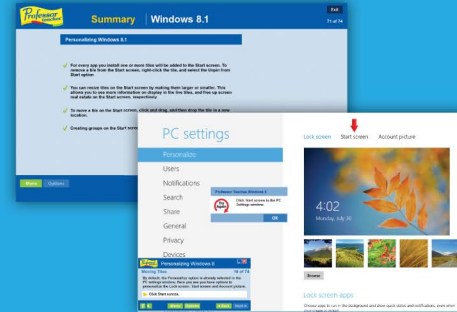
**Covers both Windows 8.1 and Windows 8.1 Pro

The Most Realistic, Interactive & Complete Training!



Windows® 8.1

Professor Teaches, the leading brand of training, provides realistic, interactive, and complete training for Windows 8.1. Build your skills with Professor Teaches tutorials and learn everything you'll need, from beginning to advanced lessons. Each interactive tutorial is organized for fast and easy learning with practical exercises that build skills quickly and effectively.



Introductions, summaries & end-of-chapter quiz questions all reinforce learning. Self-paced, interactive lessons allow you to practice in a realistic simulation of the software.

<p>#1 Best-Selling</p> <p>For over 10 years the Professor Teaches brand outsold all competitors combined!</p>	<p>#1 Award-Winning</p> <p>Codie Award Finalist Twice</p>
<p>#1 Recommended</p> <p>"...This is my choice for best buy award." – <i>Microcomputer Journal</i></p> <p>"...Professor can be used even if you don't yet own a copy of Office...And it comes at a great price." – <i>The Herald News</i></p> <p>★★★★★</p>	<p>#1 in Innovation</p> <p>1st with Just-in-Time Training</p> <p>1st with Interactivity</p> <p>1st in Accurate Simulations</p> <p>1st</p>

INTERACTIVE!
Retain 100% of What You Learn!
No Other Training is More Complete!

- ✓ Interactive Exercises
- ✓ Beginner to Advanced Lessons
- ✓ 4 to 8 Hours of Training per Course
- ✓ Hundreds of Learning Lessons
- ✓ Self-Paced Learning Objectives
- ✓ Introductions & Summaries
- ✓ Professional Voice Narration
- ✓ Realistic Simulation of the Actual Interface
- ✓ End-of-Chapter Quiz Questions
- ✓ Checkmarks for Completed Lessons
- ✓ Glossary, Index & Search
- ✓ Instant! Professor Answers

Start Learning Today!
Be the first to learn the new features of Windows 8.1 and stay current with the latest technology!



Explore the print features of Windows 8.1.

Use Windows 8.1 Properties to boot to the Start Screen or directly to the desktop.



The Most Realistic, Interactive & Complete Training!

#1 BEST SELLING

Computer Training Software!

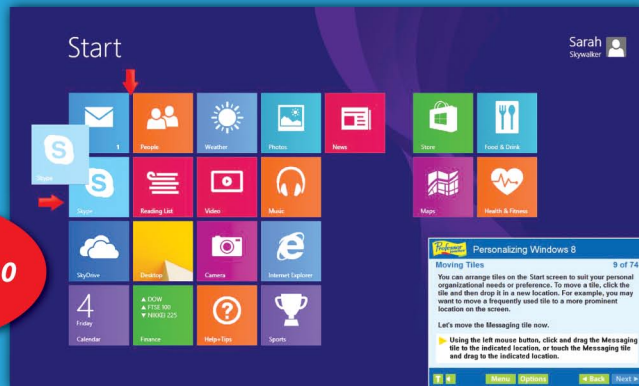
Windows® 8.1 offers a new interface and features to connect users with their information and people from multiple Windows 8.1 devices. This new user interface replaces the Start Menu with a Start Screen of apps. Professor Teaches Windows 8.1 trains users on how to navigate this streamlined interface, and to quickly and easily build new skills to use Windows 8.1.

Learn to Use Windows 8.1 to Access Your Information in New Ways!

Windows 8.1 allows you to access and share your information in new ways when you learn the essential concepts from Professor Teaches. Comprehensive training begins with the Start Screen and apps, including how to navigate Windows 8.1, Using Tiles, How to Search, and all topics related to this new front facing interface. Learn to Arrange Your favorite Live Tiles, Add RSS Feeds, Customize Your Settings, Use the Browser, Explore Print Features and Peripherals, Use the Desktop, Work with Files and Folders, and more! This fully integrated interactive tutorial is organized for fast and easy learning with practical exercises to build new skills and Windows 8.1 proficiency.



Explore the new Windows 8.1 Pictures Library.



Learn the new features in Windows 8.1.

Learn fast & easy—over 120 lessons!

Realistic

Realistic simulations provide an accurate learning environment so your transition to Windows 8.1 is fast & easy.



Interactive

More than just videos or books, you'll interact to perform the correct action during each exercise for better learning & retention.



Complete

Hundreds of learning topics & beginner through advanced subjects are included. No other training is more complete.



Windows 8.1 — over 60 lessons

- Starting Windows 8.1
- Exploring the Start Screen
- Introduction to Charms
- Introduction to Apps
- Introduction to Files and Folders
- Viewing Folders
- Exploring the Computer's Contents
- Searching for Files and Folders
- Creating and Renaming Folders
- Selecting Files and Folders
- Moving, Copying, and Deleting Files
- Managing Multiple Windows
- How to Customize the Taskbar
- Working with Desktop Gadgets
- Personalizing the Start Screen
- Removing Tiles from the Start Screen
- Customizing Your Settings
- Exploring the Control Panel
- Burning Files to CD and DVD
- Creating XPS Documents
- Installing Additional Software
- Setting Up an Internet Connection
- Exploring Print Features
- Printing with Windows 8.1
- Adding a Printer
- Working with the Print Dialog
- Working with the Print Queue
- Troubleshooting Printer Problems
- Installing Fonts
- and more



Learn to personalize Windows 8.1.

Increase your productivity using the completely redesigned Windows 8.1!

Internet Explorer — over 60 lessons

- The Internet Explorer Window
- Working with Toolbars
- Managing the Favorites Center
- Entering Information into Forms
- Listening to Radio Webcasts
- Customizing Search Settings
- Downloading Files from Web Pages
- Maintaining Security
- Customizing the Command Bar
- Browsing with InPrivate
- Using the SmartScreen Filter
- Working with Developer Tools
- and more



Explore the new features in Internet Explorer.

Get Quick Assistance with Professor Answers

Find answers to your questions faster and easier than Help. Search and Browse are just one click away to help you locate specific topic training you need, right when you need it.



Sits on Your Desktop—One Easy Click Away!





Windows 8.1

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System Requirements:

Windows® PC

- Windows® 8, Windows 7, Vista, or XP
- Average 150 MB hard drive space available per application
- 1280 x 768, 16-bit color display recommended
- Sound card • Mouse
- Speakers or headphones
- Internet access for activation

Windows Tablet

- Windows 8
- Average 150 MB hard drive space available per application
- Internet access for download and activation

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Tech Support: www.individualsoftware.com/support



Includes CD & Software Download!

2 Easy Ways to Install

Compatible With
Windows® 8,
Windows 7,
Vista® and XP

Compatible With
Windows® 8,
Windows 7,
Vista® and XP

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